



Motor Trade Association of SA Environmental Fact Sheet

ENVIRONMENTAL MANAGEMENT POLICY

Environmental policy

An environmental policy is a business commitment to the environment. It should be used to highlight the organisation's objectives and targets and form the basis of an environmental management plan.

Developing an environmental policy?

When developing your policy:

- keep it simple and understandable
- Address the need to comply with all relevant laws and regulations
- Outline your commitment to continual improvement and environmental management
- It should be signed off with a commitment from senior management

Policy content

A range of issues can be covered in your policy, make it specific to your business.

For example you might highlight your commitment to:

- Pollution prevention
- Minimising water use
- Energy efficiency
- Recycling and correctly disposing of waste products

Communicating the policy

Consider how you will communicate your policy to employees - by posting it around the workplace, incorporating it into training or referring to it at meetings.

Everyone in the organisation should understand the policy and know what is expected of them.

Displaying your policy in a public area shows your customers you are committed to minimising your environmental impacts

Example policy

Environmental Policy for Fred's Auto Repairs

The management and staff of Fred's auto repairs is committed to managing all aspects of our operations in an environmentally responsible manner at all times. We care about the environment, and we ask our customers to do the same.

To ensure environmentally responsible behavior is accepted as an integral part of our operations we specifically undertake to:

- Establish an environmental management system to reduce our impact on the environment.
- Prevent pollution occurring from our activities and operations.
- Conduct operations in compliance with relevant local and environment regulations, licences, and legislation.
- Communicate this policy to our employees and the wider community.
- Educate our employees and contractors on their environmental responsibilities and ensure this is integrated into their work practices, training and decision making.
- Continuously improve the environmental performance of our company.

This policy and its associated responsibilities have been accepted by the owner and staff of Fred's auto repairs

Signed by

Fred Smith (Owner)

Bill Brown (Head Mechanic)

Any questions call the MTA

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The Green Stamp Plus Programme is a joint initiative of MTA-SA and the Australian Government Department of the Environment, Water, Heritage and the Arts.

